

**NEW JERSEY PUBLIC HOUSING AUTHORITY
JOINT INSURANCE FUND**

2024 REORGANIZATION AGENDA AND REPORTS

WEDNESDAY, JANUARY 17, 2024

**PERTH AMBOY HOUSING AUTHORITY
BIRCHWOOD AT PERTH AMBOY
618 NEW BRUNSWICK AVENUE
PERTH AMBOY, NJ
10:30 AM**

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

- I.** sending sufficient notice to the **Asbury Park Press, Neptune, NJ** and the **Star Ledger, Newark, NJ**
- II.** filing advance written annual notice of this meeting with each member authority and,
- III.** posting Notice of this meeting on the Fund's Public Bulletin Board.

**NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND
AGENDA
2024 REORGANIZATION MEETING
JANUARY 17, 2024
10:30 AM**

***** SPECIAL NOTE ***
THIS MEETING SHALL SERVE AS THE 2024 REORGANIZATION MEETING OF THE
FUND. ALL FUND COMMISSIONERS ARE ENCOURAGED TO ATTEND**

SINE DIE MEETING

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ/
PLEDGE OF ALLEGIANCE**

- ROLL CALL OF 2023 EXECUTIVE COMMITTEE**

- APPROVAL OF MINUTES: December 8, 2023 - Open**
- ADJOURN SINE DIE MEETING**
Chairs vacated - Chairman asks Executive Director to Chair meeting

- 2024 PROXY LISTING OF FUND COMMISSIONERS**

- REPORT OF NOMINATING COMMITTEE**

- ELECTION OF OFFICERS AND FIVE MEMBER EXECUTIVE COMMITTEE**
Attorney Swears In Officers and Executive Committee
Oath of Office

- MEETING OF 2024 EXECUTIVE COMMITTEE CALLED TO ORDER**

- ROLL CALL OF 2024 EXECUTIVE COMMITTEE**

REPORTS

- ADOPTION OF REORGANIZATION RESOLUTIONS**
 - Resolution 1-24 - Election of Chairman & Secretary**
 - Resolution 2-24 - Appointment of Fund Professionals**
 - Resolution 3-24 - Establishing Public Meeting Procedures**
 - Resolution 4-24 - Appointing Banking Manager**
 - Resolution 5-24 - Establishing Remote Meeting Procedure**
 - Resolution 6-24 - Establishing a Fiscal Management Plan**
 - Resolution 7-24 - Establishing a Fund Records Program**
 - Resolution 8-24 - Appointing a 2024 Legal Defense List**
 - Resolution 9-24 - Meeting Compensation**
 - Resolution 10-24 - Award of POL/EPL Contract**
 - Resolution 11-24 - 2024 Plan of Risk Management**

- CORRESPONDENCE** - None
- UNDERWRITING MANAGER** – Edward Cooney, Conner Strong & Buckelew
Certificate of Insurance Listing
Cyber Compliance
- EXECUTIVE DIRECTOR/ADMINISTRATOR** – PERMA – Stephen Sacco
Executive Director's Report
- TREASURER REPORT** – To be distributed
Resolution # 29A-23 – 2023 December Supplemental Bill List
Resolution # 12-24 - January Bill List
- MARKETING DIRECTOR** - Jack Warren
- ATTORNEY**- Frank Borin, Esquire – DeCotiis Fitzpatrick, Cole & Giblin
- SAFETY DIRECTOR** – Brian Maitland – J.A. Montgomery Risk Consulting
- MANAGED CARE REPORT** – Lisa Gallo - Qual-Lynx
- CLAIMS SERVICE** – Claudia Acosta - Qual-Lynx

**RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES:
LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL,
OTHER**

1. Payment Authority Requests

- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**
- EXECUTIVE SESSION**
- MEETING ADJOURNMENT**