

**NEW JERSEY PUBLIC HOUSING AUTHORITY
JOINT INSURANCE FUND
June 14, 2023
Perth Amboy Housing Authority – Birchwood Building
Community Room
10:30 AM**

Meeting Called to Order by Secretary Sims. Open Public Meeting Statement read into the record.

Salute to American Flag

ROLL CALL OF EXECUTIVE COMMITTEE:

Chairperson		
Robert DiVincent	Edgewater Housing Finance Urban Renewal Corp.	Absent
Secretary		
Sherry Sims	Boonton Housing Authority	Present
Board of Commissioners		
John Mahon	Bayonne Housing Authority	Absent
Joseph Billy	Freehold Housing Authority	Present
John Clarke	New Brunswick Housing Authority	Present
Douglas Dzema	Perth Amboy Housing Authority	Present
Kathleen DiTomasso	Woodbridge Housing Authority	Present

ALTERNATE EXECUTIVE COMMITTEE MEMBERS:

Larry Stratton	South Amboy Housing Authority	Absent
Grace Dekker	Berkeley Housing Authority	Absent
Susan Thomas	Middletown Housing Authority	Absent
Eric Chubenko	Carteret Housing Authority	Present
Anthony Feorenzo	Hackensack Housing Authority	Present
Joseph Capano	Cliffside Park Housing Authority	Present

APPOINTED OFFICIALS PRESENT:

Executive Director /Administrator	Perma Risk Management Services	Steve Sacco	Present
Attorney	DeCotiis, Fitzpatrick Cole & Giblin, LLP	Amy Shotmeyer	Present
Underwriting Mgr	Conner Strong & Buckelew	Edward Cooney	Absent
Co-Treasurers	Execu-Tech, Inc.	William Snyder Louis Riccio	Present Absent
Claims Service	Qual-Lynx	Claudia Acosta	Present
Safety Director	J.A. Montgomery Consulting	Brian Maitland	Present
Auditor	Holman Frenia Allison	Lauren Holman	Present
Actuary	Actuarial Advantage	Kyle Mrotek	Absent
Managed Care	Qual-Care	Lisa Gallo	Present
Marketing	Warren Risk Marketing, LLC	Jack Warren	Present

ALSO PRESENT

Ellie Moss, J.A. Montgomery
Mike Palsi, J.A. Montgomery
Crystal Robinson, RMC
Patti Fahy, RMC
Mathew McArow, Sr., RMC
Tracy Lopez, Perma

Salute to American Flag

APPROVAL OF MINUTES: May 17, 2023 Open Minutes

MOTION TO APPROVE THE OPEN MINUTES AS REFERENCED ABOVE

MOTION:	Commissioner Billy
SECOND:	Commissioner Clarke
VOTE:	Unanimous

Correspondence

None

2022 Audit Presentation – Holman Frenia Allison, P.C.

Ms. Lauren Holman, Partner of Holman Frenia Allison, responsible for the audit engagement of 2022 began the audit presentation acknowledging the financial statement of 2022 has received an unmodified opinion which is the best opinion that is provided by an auditor and confirms all records are in accordance with the generally accepted accounting principles and government auditing standards and is also in compliance with the audit standards of the Department of Banking and Insurance and the Division of Local Government Services, Department of Community Affairs in the State of New Jersey.

Ms. Holman advised that because the Fund is a government entity, the Fund is required to have the audit completed under the requirements of Government Auditing Standards which test all internal controls and compliance, if there were any matters that rose to a material weakness or significant deficiency, those matters would be reported within this letter; Ms. Holman advised that there were no significant matters that rose to the levels for reporting to management or to the Board.

Ms. Holman referred to the Management Discussion and Analysis and provided further detail as outlined within comparative statements of net position for years 2022 and 2021 advising the total 2022 net position of the fund resulted in \$1.4M reduced from \$3.1M in 2021 due to expenses incurred inclusive of MEL/RCF additional assessments, decrease in investments and claim expenses as outlined within the comparative statement of net position.

Ms. Holman reviewed the Statement of Revenue, expenses and changes in net position which resulted in overall change of (\$1,714,213) due to operating loss and change in investment ventures and non-operating expenses. Lastly, Ms. Holman referred to the Notes to the Financial Statements, specifically Note 2 and Note 5.

Executive Director asked if there were any questions for Ms. Holman; hearing none,

MOTION TO APPROVE YEAR-END FINANCIALS, ADOPT RESOLUTION #19-23 AND EXECUTE GROUP AFFIDAVIT INDICATING THAT MEMBERS OF THE EXECUTIVE COMMITTEE HAVE READ THE GENERAL COMMENTS SECTION OF THE AUDIT REPORT.

MOTION: Commissioner Dzema
SECOND: Commissioner Clarke
VOTE: Unanimous

Claims Administration

Claims Administrator noted that the Claims Committee met this morning and reviewed a total of (7) claims, if there are no questions relating to the claims, on behalf of the Claims Committee approval we respectfully asked for payment authority of claims presented.

MOTION TO ACCEPT THE RECOMMENDATION OF THE CLAIMS COMMITTEE AND APPROVE PAYMENT OF THE PARS AS PRESENTED BY THE CLAIMS ADMINISTRATOR; FILE 2023297579 AUTHORITY IS VESTED WITH FUND ATTORNEY CONTINGENT UPON ADDITIONAL INFORMATION.

FILE	COVG
2022242680	WC
2021241266	WC
2022274571	WC
2023286353	WC
2023297337	WC
2022259347	GL
2023297579	Prop

MOTION: Commissioner Billy
SECOND: Commissioner Dzema
VOTE: Unanimous

Safety Director

Safety Director referred to the agenda report as distributed outlining the loss control and security loss control surveys completed during the month of May. Safety Director also reviewed the listing of Safety Director Bulletins and Messages distributed to members via the MSI Newsletter and addressed the newly added bulletins addressing Transitional Duty Resources and Working Papers for Teenage Workers. Due to the transition to the new Learning Management System, there is no activity posted however there are now 155 streaming videos available for members.

Underwriting Manager

In the absence of Underwriting Manager, Executive Director referred to the Cyber Compliance status report and the listing of certificate of insurance as previously issued. Executive Director emphasized members to work with their IT Personnel in conjunction with the Cyber Compliance to ensure all protections are in place as a member within the MEL system was recently hacked and suffered a significant financial loss.

Pro-Forma Reports

Executive Director referred to the first quarter financial fast track which outlined a deficit of \$264,037 as of March 31, 2023; we continue to monitor deficits in fund years 2023, 2022 and 2021.

MEL JIF

Executive Director said the MEL met on Friday, June 2, 2023, at the Forsgate. Commissioner Clarke's report was reviewed as distributed.

Residual Claims Fund

Executive Director said the RCF also met on Friday, June 2, 2023, at the Forsgate. Commissioner Sims's report was reviewed as distributed.

Property Appraisals

Executive Director said as previously authorized by the Board, the Fund issued RFP for property appraiser services as a result of the MEL having mandate any JIF that hasn't had physical property appraisals since 2015. Submissions were received from AssetWorks, CBIZ Valuation Group and AEI Consultants. The Operations Committee has scored the responses and is recommending AssetWorks contingent upon contract negotiations. Executive Director reminded members that members will be affected by the results of the property appraisal if values are not up to date with current rating in the property market. Commissioner Clarke commented on the appraisal process advising all member to comply with the scheduling of the appraisal when contacted due to the timeline imposed and adhere to the results; based on the market conditions we want to be certain the properties are insured to value and not underinsured especially at the time of a property loss. Resolution #20-23 awarding property appraiser services was reviewed for consideration and authorization.

MOTION TO ADOPT RESOLUTION #20-23 AUTHORIZING CONTINGENT AWARD OF COMPETITIVE CONTRACT FOR PROPERTY APPRAISER SERVICES THROUGH THE COMPETITIVE CONTRACTING PROCESS TO ASSETWORKS CONDITIONED UPON CONTRACT TERMS SATISFACTORY TO NJPHA JIF OPERATIONS COMMITTEE ON RECOMMENDATION OF FUND EXECUTIVE DIRECTOR AND FUND ATTORNEY.

MOTION:	Commissioner Sims
SECOND:	Commissioner Clarke
VOTE:	Unanimous

RFQ Process

Executive Director said in 2021, the Executive Committee awarded three-year contract terms to respective Fund professionals pursuant to the Fair and Open Process (2021-2023). The end of the three year-term is approaching; we will need to advertise for all fund professional positions for the 2024-2026 term (Fund Attorney, Defense Attorneys and Fund Auditor are annual terms). The Fund will advertise, pursuant to N.J.S.A. 19:44A-20.4, 20.5 et seq. for the positions of:

1. Fund Actuary
2. Fund Attorney
3. Fund Auditor

4. Claims Service Provider (Property incl. Physical Damage, Auto/General Liability and Workers' Compensation)
5. Fund Property Claims Service Provider
6. Fund Defense Attorney
7. Fund Subrogation Attorney
8. Fund Executive Director
9. Fund Managed Care Organization
10. Fund Marketing and Communications Specialist
11. Fund Sponsorship Firm(s)
12. Fund Treasurer
13. Fund Underwriting Manager

These positions will be published based on the prior established criteria pursuant to a Fair and Open process. Once the submissions are received, the Operations Committee will convene to review the responses.

MOTION TO AUTHORIZE THE RELEASE OF THE REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL POSITIONS OF THE FUND FOR THE 2024-2026 TERM PURSUANT TO THE FAIR AND OPEN PROCESS AND TO N.J.S.A. 19:44A-20.4, 20.5 ET SEQ. USING PRIOR ESTABLISHED CRITERIA.

MOTION:	Commissioner Sims
SECOND:	Commissioner Capano
VOTE:	Unanimous

ADMINISTRATION

Cyber JIF Report

Ms. Lopez said the Cyber JIF's Cybersecurity Consultant, The Chertoff Group, designed a technology stack questionnaire for all members to complete. The goal of the questionnaire is obtaining more detailed insight of the technology stacks of our members in order to better tailor the cybersecurity framework and provide broadscale advice to the members. That survey has been added to the Origami Underwriting Database.

You or your designated Origami user had received an email generated by Origami from email address: notifications@origamirisk.com. This email included directions for you or your Origami user to reassign the worksheet to your IT personnel to help you complete the survey. Please make every effort to complete the questionnaire by **June 30th**. Items that may not apply can be left blank.

2023 Coverage Documents

Ms. Lopez said the Fund office is in the final stages of preparing coverage documents, which will be posted to Origami during the month of June, once finalized an email will be distributed to members to access their policies.

2023 Assessment

Ms. Lopez advised that the statement of accounts have been emailed to members with a balance due on the 2023 annual assessment. The due date is June 30, 2023.

Executive Directors Training / NJ NAHRO

Ms. Lopez referred to the enclosed program flyer for the scheduled Executive Directors training on July 21, 2023, at 10:00 AM at Secaucus Housing Authority on behalf of NJ Chapter NAHRO. We encourage attendance for this informative training. Mr. Snyder encouraged members to mail in their registration rather than emailing them to him.

Treasurers Report

Fund Treasurer reviewed the February financial reports as distributed inclusive of the Summary of Cash Transactions, Summary of Cash and Investments Instruments and the Certification and Reconciliation of Claims Payments. Fund Treasurer noted the Cash and Investment report of May will be current as a result of the transition from Investors to Citizens Bank; there were log in issues which are now resolved.

June 2023– Bill List Resolution #21-23

FUND YEAR	AMOUNT
2022	\$ 15,000.00
2023 Year	\$ 98,508.11
Total	\$ 113,508.11

MOTION TO APPROVE RESOLUTION #21-23 JUNE 2023 BILL LIST AND THE TREASURERS REPORT AS DISTRIBUTED.

MOTION: Commissioner Ditomasso
SECOND: Commissioner Clarke
VOTE: Unanimous

Marketing

Marketing Director said the Fund has released notification offering workers compensation only members cyber coverage; we will keep the Board informed should the interest in coverage arise.

This year there are 25 members scheduled to renew Fund membership at year end. Membership renewal documents will be sent to each renewing member for return and filing with the State.

In response to Fund Treasurer, Executive Director said the Fund would have to review the underwriting portfolio in addition to loss runs of the Asbury Park Housing Authority for consideration of Fund coverage.

Attorney

Ms. Shotmeyer sends greetings on behalf of Frank Borin and said she was very pleased to be in attendance today. Ms. Shotmeyer advised of two big wins for members of the Fund which involved lead-based paint lawsuits based on Title59 inspection immunities; the suits were filed against Keansburg and Middletown Housing Authorities. A memo will be prepared advising members of the use of this immunity and the positive impact this had on potential claims. Ms. Shotmeyer advised that their office in conjunction with the Fund office are currently in the process of finalizing the RFQs for legal advertisement and distribution.

Commissioner Dzema took the opportunity to thank Executive Director and Fund Attorney for their response to the potential lead-based paint lawsuits as initially they considered hiring an outside firm to address.

Managed Care

Managed Care provider referred to the monthly report for May which outlined a total of 84 bills received with charges of \$118,922.07 repriced for \$61,581.58 delivering a total savings of \$57,340.22 or 48%. The claims pierced the network at a rate of 94% and a total of (8) injuries were reported.

Old Business

None

New Business

None

Public Comment

Executive Director advised that there are members that have not paid their first installment of 2023 and recommended the late penalty of 18% be applied to the first installment for those members. As a reminder, the payment scheduled is January 31st and June 30th.

MOTION TO ACCEPT RECOMMENDATION OF 18% LATE PENALTY BE APPLIED TO THE FIRST INSTALLMENT FOR MEMBERS WITH OUTSTANDING PAYMENTS.

MOTION:	Commissioner Capano
SECOND:	Commissioner Dzema
VOTE:	Unanimous

Executive Session

None

MOTION TO ADJOURN THE MEETING

MOTION:	Commissioner Clarke
SECOND:	Commissioner Billy
ALL IN FAVOR:	Unanimous

Meeting adjourned at: 11:15 AM

GROUP AFFIDAVIT FORM
CERTIFICATION OF FUND COMMISSIONERS

of the
NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND

We the Fund Commissioners of the **New Jersey Public Housing Authority Joint Insurance Fund** of full age, being duly sworn according to law, upon our oath depose and say:

1.) We are duly elected Fund Commissioners of the **New Jersey Public Housing Authority Joint Insurance Fund**.

2.) In the performance of our duties, and pursuant to the Local Finance Board Regulation, we have familiarized ourselves with the contents of the Annual Fund Audit filed with the Secretary of the Fund pursuant to N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36 for the year 2022.

3.) We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled:

GENERAL COMMENTS - RECOMMENDATIONS

_____	(L.S.)
_____	(L.S.)
_____	(L.S.)
_____	(L.S.)
_____	(L.S.)
_____	(L.S.)
_____	(L.S.)
_____	(L.S.)
_____	(L.S.)
_____	(L.S.)
_____	(L.S.)
_____	(L.S.)
_____	(L.S.)
_____	(L.S.)
_____	(L.S.)

Attest:

Secretary to the Fund

The Secretary of the Fund shall set forth the reason for the absence of signature of any members of the Executive Committee.

Important: This certificate must be sent to the Division of Local Government Services, CN 803, Trenton, NJ 08625.

Resolution No. 19-23

Resolution of Certification

Annual Audit Report for Period Ending December 31, 2022

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2022 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each Fund Commissioner, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the Fund Commissioners of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all Fund Commissioners have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
and
Recommendations

and

WHEREAS, the Fund Commissioners have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
and
Recommendations

as evidenced by the group affidavit form of the Fund Commissioners.

WHEREAS, such resolution of certification shall be adopted by the Fund Commissioners no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all Fund Commissioners have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the Fund Commissioners to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the Fund Commissioners of the **New Jersey Public Housing Authority Joint Insurance Fund**, hereby state that they have complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE
RESOLUTION PASSED AT THE MEETING HELD ON: June 14, 2023

NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND

RESOLUTION #20-23

**AUTHORIZING THE CONTINGENT AWARD OF COMPETITIVE CONTRACT
FOR PROPERTY APPRAISER SERVICES THROUGH THE COMPETITIVE
CONTRACTING PROCESS**

WHEREAS the New Jersey Public Housing Authority Joint Insurance Fund (“FUND”) authorized the procurement of property appraiser services through the competitive contract process in a fair and open manner consistent with N.J.S.A 19:44A-20.5 et seq., and

WHEREAS, the FUND established an Evaluation Committee to evaluate and rank the proposals based upon the standards of price and other factors, those factors being technical, managerial and cost, in accordance with N.J.A.C.5:34-4; and

WHEREAS such services are currently available to be provided through the competitive contracting process under the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-4.1 et seq., and

WHEREAS the FUND Evaluation Committee evaluated the services in accordance with the procedures set forth in the New Jersey Local Public Contracts Law and the regulations promulgated thereunder (N.J.S.A.40A:11-4.1 et seq. and N.J.A.C. 5:34-4 et seq.); and

WHEREAS, as per statute, the process was administered by the FUND’s Executive Director and Fund Attorney (N.J.S.A 40A:11-4.5(d)); and

WHEREAS, proposals were opened in a public manner on May 25, 2023, at 3:00 P.M. with proposals from the following respondents:

Assetworks Risk Management Inc.	CBIZ Valuation Group LLC	AEI Consultants	
400 Holiday Drive, Suite 200	1009 Lenox Drive, Suite 105	4009 Fitzhugh Ave. Suite 200	
Pittsburgh, Pennsylvania, 15220	Lawrenceville, NJ 08648	Richmond, VA 23230	

; and

WHEREAS, Assetworks Risk Management Inc., 400 Holiday Drive, Suite 200, Pittsburgh, Pennsylvania, 15220 has provided a proposal deemed responsive and responsible under the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.,) as well as most advantageous based upon price and other factors (N.J.A.C. 5:34-4); and

WHEREAS, the report produced by the Evaluation Committee, recommending Assetworks Risk Management Inc., 400 Holiday Drive, Suite 200, Pittsburgh, Pennsylvania, 15220, was made available to the public and governing body at least 48 hours prior to the meeting of the governing body in accordance with N.J.S.A 40A:11-4.1 and N.J.A.C 5:34-4; and

WHEREAS, it is the recommendation that the FUND enter into an agreement for services with AssetWorks Risk Management Inc., 400 Holiday Drive, Suite 200, Pittsburgh, Pennsylvania, 15220 for a period of five (5) years at the following rates:

Year 1 \$65,632
Year 2 \$17,853
year 3 \$12,354
Year 4 \$12,372
Year 5 \$13,056

; and

WHEREAS, the award of this contract is specifically contingent upon the parties reaching agreement on mutually acceptable contract language, as recommended by the Fund Attorney.

NOW, THEREFORE, BE IT RESOLVED that the New Jersey Public Housing Authority Joint Insurance Fund appoints the following vendors as follows for the term as indicated:

1. Assetworks Risk Management Inc., 400 Holiday Drive, Suite 200, Pittsburgh, Pennsylvania, 15220, for a period of five (5) years at the following rates:

Year 1 \$65,632
Year 2 \$17,853
Year 3 \$12,354
Year 4 \$12,372, optional
Year 5 \$13,056, optional

; and

BE IT FURTHER RESOLVED that the appointment specified above is contingent upon the parties reaching agreement on mutually acceptable contract language and a contract being prepared and finalized that is acceptable to, and recommended by, the Fund Attorney; and

BE IT FURTHER RESOLVED that, in the event the contract is not finalized and recommended by the Fund Attorney, this Resolution and the award of the contract specified herein shall be void and of no effect.

I hereby certify the above to be a true copy of a resolution passed by the New Jersey

Public Housing Authority Joint Insurance Fund at a duly convened meeting held on June 14, 2023.

NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND

June 14, 2023

NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND BILLS LIST

Resolution No. 21-23

JUNE 2023

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the New Jersey Public Housing Auth. Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2022

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
009934			
009934	HOLMAN FRENIA ALLISON, P.C.	FINANCIAL STMT AUDIT FOR Y/E 2022	15,000.00
			15,000.00
		Total Payments FY 2022	15,000.00

FUND YEAR 2023

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
009935			
009935	QUAL-LYNX	MANAGED CARE 6/23 INV 69418	6,749.42
			6,749.42
009936			
009936	DECOTIIS, FITZPATRICK, COLE & GIBLIN, LLP	ATTORNEY FEES 5/1/23-5/31/23	4,063.00
			4,063.00
009937			
009937	QUAL-LYNX	CLAIM ADJ. SERVICES 06/23	19,361.50
			19,361.50
009938			
009938	PERMA	REIMBURSE FOR DONATION- MEMORIAM	500.00
009938	PERMA	EXECUTIVE DIRECTOR FEE 06/23	30,895.50
009938	PERMA	POSTAGE 05/23	7.08
			31,402.58
009939			
009939	CONNER STRONG & BUCKELEW	UNDERWRITING MGMT FEE 06/23	1,633.00
			1,633.00
009940			
009940	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING SERVICES 6/23	3,337.66
			3,337.66
009941			
009941	EXECU-TECH, INC.	WEBSITE UPGRADE INV 623C 6/23	500.00
			500.00
009942			
009942	EXECU-TECH, INC.	WEBSITE MAINTENANCE 06/23	200.00
			200.00
009943			
009943	WARREN RISK MARKETING, LLC	MARKETING DIRECTOR FEE 06/23	3,155.33
			3,155.33
009944			
009944	J.A. MONTGOMERY CONSULTING	SAFETY TRAINING 06/23	3,144.33
009944	J.A. MONTGOMERY CONSULTING	SAFETY DIRECTOR/ LOSS CONTROL 6/23	8,839.25
009944	J.A. MONTGOMERY CONSULTING	RIGHT TO KNOW INV SERVICE 06/23	10,603.75
			22,587.33
009945			
009945	ACCESS	DEPT 862 INV # 10205196 4/30/23 FOR MAY	60.82
			60.82
009946			
009946	JOHN CLARKE	REIMB. EXP. FOR 2023 PRIMA CONFERENCE	4,387.88
			4,387.88

009947			
009947	ERIC CHUBENKO	REIMB. FOR PRIMA CONFERENCE- 6/3-6/5	998.35
			998.35
009948			
009948	ACCESS	DEPT 862 INV. 10261361 5/31/23 FOR JUNE	71.24
			71.24
		Total Payments FY 2023	98,508.11
		TOTAL PAYMENTS ALL FUND YEARS	113,508.11